## **General Email Questions**

## How do I change my email password?

## If you are using an @iglou.com email address:

You can change your IgLou password by logging into our online <u>Account Manager</u> and clicking on the "Services" menu. You will need your old IgLou password to change your email password. If you have forgotten your IgLou password, please <u>contact technical support by telephone</u>. We will need to verify your identity before we can reset a forgotten password.

## If you are using your own domain name in your email address:

You can change your email password in one of two ways:

- 1. Log in to <u>IgLou's Webmail</u> and then click on "Manage Account" at the top right of the page. You will need to re-enter your email address and password when prompted.
- 2. Log in to your hosting account control panel and click on the "Email Accounts" icon. If you do not have the login information to your hosting account's control panel, please <u>contact IgLou technical support</u> for assistance.

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